

KALIYAGANJ COLLEGE
P.O.-Kaliyaganj, Dist.-Uttar Dinajpur,
PIN – 733 129 (West Bengal)

Advt. No. – KC (SS) – 18 / 255 dt. 19/09/2018

WALK-IN-INTERVIEW FOR NON-TEACHING POSTS

A) Post, Type, Vacancy & Reservation :

- i) Electrician-cum-Caretaker — Substantive — **01** — Unreserved
- ii) Laboratory Attendant — Substantive — **01** — Reserved for SC (EC)
(Botany & Zoology)
- iii) Karmabandhu — Part-time — **01** — Unreserved

B) Eligibility criteria of the applicants

a) For Electrician-cum-Caretaker Post

- (i) **Academic Qualification :** (i) Essential : Class VIII pass
(ii) Desirable : Madhyamik Pariksha or Class X Board Examination passed
- (ii) **Experience :** (i) Essential : 2 Years experience in the relevant field.
(ii) Desirable : Should have practical experience on
 - a) Electrical wiring & works, both AC & DC upto 440 volts in 3-phase line
 - b) Motor & Pump installation & works
 - c) 82.5 KVA or above AC generator operation
 - d) Cable function etc.
- (iii) **Knowledge in Computer Operation :** Knowledge in computer operation in MS Office will be an additional qualification. Certificates from Govt. registered or reputed organization may only be considered. Candidates might also be judged at the interview board.

b) For Laboratory Attendant (Botany & Zoology)

- i) **Academic Qualification :** (i) Essential : Class VIII pass
(ii) Desirable : Madhyamik Pariksha or Class X Board Examination passed
- ii) **Experience :** (i) Desirable : Knowledge about the work of Botany & Zoology Laboratory
- iii) **Knowledge in Computer Operation :** Knowledge in computer operation in MS Office will be an additional qualification. Certificates from Govt. registered or reputed organization may only be considered. Candidates might also be judged at the interview board.

c) Karmabandhu

Should be able to read and write. Preference be given to the candidates having experience in cleaning of bathroom, toilet, room, floor, campus etc.

C) Age Limit :

18 to 40 years as on 01/09/2018 with usual relaxation for SC, ST candidates.

D) Pay Band with Grade Pay (Rs.)/ Remuneration (Rs.)

- a) **Electrician-cum-Caretaker** : PB – 4,900 – 16,200/-, GP – 1,800/-
b) **Laboratory Attendant** : PB – 4,900 – 16,200/-, GP – 1,700/-
(Botany & Zoology)
c) **Karmabandhu** : Monthly remuneration Rs. 3,000/- (consolidated)

Interested candidates are advised to appear '**Walk-in-Interview**' to be held at the '**Administrative Building, University of Gour Banga**' P.O.+ Dist.-Malda, West Bengal on **05/10/2018** at **10-30 a.m.**. Candidates who will report within **10-30 a.m.** to **11-30 a.m.** on **05/10/2018** will only be considered. No applicant will be allowed to report after **11-30 a.m.** on **05/10/2018**. 'Details' and 'Application Format' are available at our website : www.kaliyaganicollege.ac.in. Candidates are advised to follow the guidelines strictly given in the website. They are also advised to follow the website regularly for any update.

Dr. P. K. Das
Principal



KALIYAGANJ COLLEGE

P.O.- Kaliyaganj, Dist.- Uttar Dinajpur, W.B.-733129

Affiliated to the University of Gour Banga

*&
Accredited by NAAC at the 'B⁺⁺' Level*

Office : 03523- 258100

Staff Room : 259659

Principal : 258030

Mob.: 9434305624

FAX: 03523-258030

e-mail-kaliyaganjcollege@rediffmail.com

Website-www.kaliyaganjcollege.ac.in

APPLICATION FORM FOR **Electrician-cum-Caretaker / Laboratory Attendant (Botany & Zoology) / Karmabandhu**

To
The Principal,
Kaliyaganj College,
P.O.-Kaliyaganj, Dist.-Uttar Dinajpur
PIN-733129 (West Bengal).

Affix recent passport
size coloured
photograph signed
by the candidate

**(DO NOT USE
STAPLER OR PIN)**

Sir,

I hereby apply for the post of in
response to your advertisement No., dated

The requisite particulars are given below in the prescribed Proforma and Two sets,
complete in all respects, are being submitted.

Yours faithfully,

Date :

.....
(Signature of the Applicant)

BIO-DATA

1. Name in full (in Block Letters) :

2. Address for communication (in block letters) with pin code :

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.....
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e-mail ID : Phone No.

3. Permanent address :

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4. Date of birth :
(as per Birth / School / Madhyamik / Equivalent Certificate) :
5. Name of Father & Mother :
.....
6. Nationality :
7. Whether belongs to SC /ST / OBC-A / OBC-B :
(Please mention the name of the Caste/Tribe) :
8. Whether Differently Abled : YES / NO
If Yes, please furnish relevant documents
9. Marital status : (a) Single / Married
(b) Name of Spouse :
10. Educational Qualifications :

Examination passed	School / Board/ University	Year of Passing	Class/ Div.	% of Marks	Subjects Studied	Any other Information
Class-VIII			N.A.		N.A.	
M.P. or equivalent						
H.S. or equivalent						
U.G. (mention Hons./Pass, if applicable)						
P.G.						
Any other Degree or Qualification						
Specialised Training, if any						

11. Professional experience :
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12. Details of employment in chronological order (Gaps, if any, should be explained) :

Employer	Post held (mention if permanent or temporary)	From	To	Length of Service (As on 01/09/2018)	Salary	Remarks, if any

13. Information regarding computer Proficiency and experience :

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14. Additional information, if any :

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I certify that the above statements are true to the best of my knowledge and belief. I accept that in case any of the information is found to be incorrect or in case there is any suppression of fact, the application is liable to be rejected.

Date :

Place :

.....

(Signature of the Applicant)

N.B. :

Enclose the following :

- a. 1 (One) Set of self-attested copies of all Marksheets, Certificates & Testimonials.
- b. 2 (Two) Sets of filled-up applications in prescribed format.

For office use only

Receipt

Receive the Application Form from for the post of vide Sl. No.

He / She will be called for interview today (i.e. on **05/10/2018**) or tomorrow (i.e. **06/10/2018**) depends upon the progress of the interview process. If not called for interview, he/she should report to the Principal.

Authorised Signatory
Kaliyaganj College

General instructions to the candidates :

- 1) No application except in prescribed Application Form will be considered.
- 2) Incomplete application will not be entertained.
- 3) No TA/DA shall be paid to the candidates for attending the interview.
- 4) The college shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of his/her service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her service shall be terminated
- 5) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the college reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 6) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Selection Committee shall be final.
- 7) In case of any disputes, any suites or legal proceedings against the college, the jurisdiction shall be restricted to the Calcutta High Court.

- **BY ORDER**

**** No Telephonic queries will be entertained in this regard ****