

KALIYAGANJ COLLEGE

P.O. - Kaliyaganj, Dist.-Uttar Dinajpur, West Bengal, PIN-733129
Ph. : (03523)-258030, Fax (03523)-258030
www.kaliaganjcollege.ac.in, Email : kaliyaganjcollege@rediffmail.com

Part – A

I. Details of the Institution

1.1 Name of the Institution

KALIYAGANJ COLLEGE

1.2 Address Line 1

P.O. - Kaliyaganj

Address Line 2

District : Uttar Dinajpur

City/Town

Kaliyaganj

State

West Bengal

Pin Code

733129

Institution e-mail address

kaliyaganjcollege@rediffmail.com

Contact Nos.

(03523)-258030 / 258100

Name of the Head of the Institution:

DR. PIJUSH KUMAR DAS

Tel. No. with STD Code:

(03523)-258030

Mobile:

9434305624

Name of the IQAC Co-ordinator:

CHANDAN ROY

Mobile:

9932395130

IQAC e-mail address:

kaliyaganjcollegeiqac@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOXX13421

1.4 NAAC Executive Committee No. & Date:

March 31, 2007 / 350

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.kaliyaganjcollege.ac.in

Web-link of the AQAR:

www.kaliyaganjcollege.ac.in/aqar 2011-2012.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 72.40 | 2007 | 2007-2012 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/08/2007

1.8 AQAR for the year

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ N.A. _____ (DD/MM/YYYY)4
- ii. AQAR _____ N.A. _____ (DD/MM/YYYY)
- iii. AQAR _____ N.A. _____ (DD/MM/YYYY)
- iv. AQAR _____ N.A. _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF GOUR BANGA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UNIVERSITY

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders:

No.

03

Faculty



Non-Teaching Staff



Students

Alumni



Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

| Sl. No. | Name of the Seminar | UGC sponsored Seminar National / State | Department | Date of Seminar | UGC grant (Rs.) |
|---------|---|---|-----------------|----------------------------------|-----------------|
| 1. | RIGHT TO EDUCATION: AN ACCELERATOR OF SOCIAL TRANSFORMATION & ECONOMIC DEVELOPMENT | National | ECONOMICS | 18th & 19th November, 2011 | 1.5 lakh |
| 2. | “PHILOSOPHY OF VALUES AND PRESENT CRISIS” | State | PHILOSOPHY | 2ND AND 3RD DECEMBER, 2011 | 1.5 lakh |
| 3. | “HUMAN RIGHTS IN INDIA; PROBLEMS AND PROSPECTS” | National | POL. SCIENCE | 16th AND 17th MARCH, 2012 | 1.5 lakh |
| 4. | SHIKSHABROTI RABINDRANATH | State | BENGALI | 29th and 30th March, 2012 | 1.0 lakh |
| 5. | ENVIRONMENTAL AUDIT | National | COMMERCE | 22nd and 23rd March, 2012 | 1.5 lakh |

(ii) Themes **Given in the above table**

2.14 Significant Activities and contributions made by IQAC

IQAC was involved in organising seminars and conferences where eminent people were invited to deliver lectures

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|--|
| 1) To initiate online admission | Online admission was introduced partially |
| 2) Plans for organising seminars/conferences | Seminars were organised successfully |
| 3) Recommends purchases like equipments, computers, etc for the development of the infrastructure of college | Purchased subject of the availability of fund. |

**Academic Calendar of the year 2011-2012 is added as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was approved by the body

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 16 | NIL | 01 | - |
| PG Diploma | | | | |
| Advanced Diploma | - | - | - | 01 |
| Diploma | 01 | NIL | NIL | NIL |
| Certificate | | | | |
| Others | | | | |
| Total | 17 | NIL | 01 | 01 |
| Interdisciplinary | 05 | NIL | NIL | NIL |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options ✓

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | ✓ |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No scope, Governed by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|----------------------|
| 26 | 13 | 3 | | 9 + 1 (principal) |

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|---|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| - | 13 | - | - | - | - | - | - | - | 13 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

02

08

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | - | 34 | 06 |
| Presented papers | - | 21 | 02 |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Some departments have the practice of arranging for group discussions, quiz etc in class.
- Faculties are also encouraged to use teaching aids like projectors, PPT's etc for teaching
- Faculties also encourage the students to participate in seminars and conferences conducted in other colleges.

- 2.7 Total No. of actual teaching days during this academic year 188 days
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 6
- 2.10 Average percentage of attendance of students 77%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| 1) B.Com. (Hons) | 48 | 4.17% | | | | 64.58% |
| 2) Hindi (Hons.) | 29 | - | | | | 86.21% |
| 3) Bengali (Hons.) | 72 | 4.17% | | | | 62.50% |
| 4) English (Hons.) | 80 | - | | | | 77.50% |
| 5) History (Hons.) | 93 | - | | | | 74.19% |
| 6) Sanskrit (Hons.) | 68 | - | | | | 70.59% |
| 7) Pol. Sc. (Hons.) | 75 | - | | | | 76.00% |
| 8) Philosophy (Hons) | 68 | - | | | | 70.59% |
| 9) Economics (Hons.) | - | - | | | | - |
| 10) Physics (Hons.) | 15 | 13.33% | | | | 66.67% |
| 11) Chemistry (Hons.) | 15 | 13.33% | | | | 80.00% |
| 12) Mathematics (Hons.) | 38 | 10.52% | | | | 50.00% |
| 13) Comp. Science (Hons.) | - | - | | | | - |
| 14) B.A. (Gen) | 875 | - | | | | 74.86% |
| 15) B.Sc.(Gen) | 68 | - | | | | 75.00% |
| 16) B.Com (Gen) | 45 | - | | | | 71.11% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC monitors the overall process of quality management in teaching learning. It encourages the faculties to make use of ICT for teaching and curriculum delivery. Faculty members are motivated to attend seminars and conferences to broaden their knowledge on trends in teaching learning and also on latest techniques to be used for the same.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 03 |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | 01 |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 13 | 08 | - | 07 |
| Technical Staff | - | 07 | - | 02 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has set up a research committee that encourages the faculties to take up major and minor research projects.

3.2 Details regarding major projects **Not Applicable**

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 1 | 1 | 1 | |
| Outlay in Rs. Lakhs | 1.29 | 0.97 | 0.97 | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 01 | | 01 | |
| Outlay in Rs. Lakhs | 1.29 | | 0.97 | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 02 | 08 | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | 2011-12 | UGC | 0.97 | 0.77 |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | - | 3 | 2 | | |
| Sponsoring agencies | | UGC | UGC | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other (state)

3.14 No. of linkages created during this year
1) SSM-U/Dinajpur
2) University of Gour Banga
3) Himalayan Mountaineers and Trekker's Association
4) Surendranath M.V.
5) Webel

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | X |
| | Granted | X |
| International | Applied | X |
| | Granted | X |
| Commercialised | Applied | X |
| | Granted | X |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | - | - | - |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

X

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS: Nil

University level State level
National level International level

3.24 No. of Awards won in NCC: Nil

| | | | |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.25 No. of Extension activities organized

| | | | | | |
|------------------|---------------------------------|---------------|---------------------------------|-----------|----------------------|
| University forum | <input type="text"/> | College forum | <input type="text" value="4"/> | | |
| NCC | <input type="text" value="10"/> | NSS | <input type="text" value="17"/> | Any other | <input type="text"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- This NSS Unit observed 'World Environment Day' on 5th June, 2012. On this day a huge number of saplings were planted in the college campus and awareness programmes regarding environmental pollution held that day in different places.
- NSS Unit of Kaliyaganj College distributed fruits and sweets among the patients of Kaliyaganj General Hospital on 23rd November, 2012.
- The NSS unit of Kaliyaganj College observed 'WORLD AIDS DAY' (1st December, 2012). Debates, Seminars
- etc. were also organized by our NSS Unit in this session in college and in different places outside the college.
- The NSS Unit observed 'National Voters Day' on 25th January, 2013 programmes were organized also in different villages

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|--|-------------|---------------|----------------------------------|-------------|
| Campus area | 12.31 Acres | NIL | NA | 12.31 Acres |
| Class rooms | 19 | 02 | State Govt. Grant & College fund | 21 |
| Laboratories | 10 | NIL | NA | 10 |
| Seminar Halls | 03 | 01 | State Govt. Grant & College fund | 04 |
| No. of important equipments purchased (≥ 1 -0 lakh) during the current year. | - | NIL | NIL | NIL |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | 6.89 | UGC & College fund | 6.89 |
| Others (generator) | - | 6.40 | UGC | 6.40 |

4.2 Computerization of administration and library

Administration is totally computerized and Library computerization is under process.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 18169 | 2725350 | 1010 | 225987 | 19179 | 2951337 |
| Reference Books | 950 | 142500 | 250 | 55928 | 1200 | 198428 |
| e-Books | | | | | | |
| Journals | 50 | 20000 | 20 | 9500 | 70 | 29500 |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | CCTV & overhead projector |
|----------|-----------------|---------------|----------------------------------|------------------|------------------|--------|-------------|---------------------------|
| Existing | 14 | 01 | 01 | 01 | 01 | 05 | 16 | 04 |
| Added | 03 | --- | 01 (Broadband and connection) | --- | --- | --- | --- | --- |
| Total | 17 | 01 | 02 | 01 | 01 | 05 | 16 | 04 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

| |
|------------|
| Networking |
|------------|

4.6 Amount spent on maintenance in lakhs :

| | |
|--|--------------------|
| i) ICT | 0.81 lakhs |
| ii) Campus Infrastructure and facilities | 2.26 lakhs |
| iii) Equipments | 6.89 lakhs |
| iv) Others | 6.40 lakhs |
| Total : | 16.36 lakhs |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college NSS and NCC wings are monitored by the IQAC and they are also involved in organising activities and programmes through these wings.

Activities that bring about awareness in both the students and the surrounding community is conducted.

5.2 Efforts made by the institution for tracking the progression

As of now there is no formal mechanism to track the student progression. However the faculties of respective departments do know details about student progression of some of the alumni.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 4879 | | | |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

| | | | | | |
|-----|------|--------|-------|------|--------|
| Men | No | % | Women | No | % |
| | 2685 | 54.83% | | 2194 | 45.17% |

| Last Year | | | | | | This Year | | | | | |
|-----------|------|-----|-----|-----------------------|-------|-----------|------|-----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1973 | 1267 | 159 | 671 | - | 4070 | 2527 | 1912 | 160 | 280 | - | 4879 |

Demand ratio

Dropout % - 25%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college successfully runs UGC sponsored Coaching classes for Entry in Service for SC, ST & Minority students. The classes are regularly held after the college hours under one co-ordinator and the classes are taken by several experts from different fields.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

**Coaching classes for Entry in Service (UGC Schemes).
The college also has career & Education care which gives
counselling to different job aspired students.**

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | - |

5.8 Details of gender sensitization programmes

Organised twice a year

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------|
| Financial support from institution | 447 | 178800 |
| Financial support from government | 3113 | 14744900 |
| Financial support from other sources | NIL | NIL |
| Number of students who received International/ National recognitions | NIL | NIL |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Eradicate the ignorance of surrounding disadvantaged classes with predominantly rural background.

Mission : To promote knowledge by salutations, by counter questioning and through rendering services.

6.2 Does the Institution has a management Information System

The college has an MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the curriculum provided by the affiliating University and therefore there is not much of a scope for curriculum development.

6.3.2 Teaching and Learning

The faculties are encouraged to make use ICT in teaching learning like presentation, videos, charts etc.

The faculties are also encouraged to take part in seminars and conferences conducted in other colleges. This will help them to know about various techniques and trends in teaching learning.

Internet facilities are provided to the faculties in the college which they can make use of to collect course materials for teaching various subjects.

6.3.3 Examination and Evaluation

The departments conduct various tests at periodic intervals. The test sheets are shown to the students to help them to understand the areas that they need improvement in.

Mid term tests are also conducted for the students to help them prepare better for the University final examinations.

6.3.4 Research and Development

The college has a research committee that encourages faculties to take up major and minor research projects.

There is provision for leave for faculties taking up research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a library committee that takes care of the needs in the library and also its smooth functioning.

All books are catalogued.

The new arrivals are put up as a list in the library notice board for ease of students.

6.3.6 Human Resource Management

The teachers council takes care of issues related to teaching and the non teaching staff.

The college also has a student union that takes care issues related to students.

At the apex there is the GB that takes care of the overall needs of the total human resource in the college.

Feedback is also collected from all the stakeholders for making the institutional process better.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited as per Government rules and regulations

The College Service Commission recruits faculty members and the College Governing Body recruits the staff members.

For staff recruitment the vacancies are published in the local news-papers and also in the college website.

6.3.8 Industry Interaction / Collaboration

No such collaborations as of now.

6.3.9 Admission of Students

The news of student admission is given in the local news-paper, college website etc.

The admission is completely transparent and all the Govt rules for number of seats to be kept aside for different sections of the society is being followed.

6.4 Welfare schemes for

| | |
|--------------|----------------------------|
| Teaching | PRSS, SSS |
| Non teaching | Puja Advance, PRSS, SSS |
| Students | Student Health Home Scheme |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--|----------|---------------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | Yes | Academic Sub-Committee of the college |
| Administrative | Yes | Auditor engaged by the Higher Education Dept., Govt. Of W.B. | | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No such reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

One of our Alumnus have started offering teaching services to the Department of English.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher association has been planned to reform again so that the percentage of attendance in the classes care be raised.

6.13 Development programmes for support staff

Computer training to the office staff of the college has been provided trough IQAC.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Recycling of plastics, plastic free zone, planting of saplings is being done

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

NSS has started clearing college campus to make the college ambience heat and clear.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**1) To introduce general course in Zoology / Botany / Education / Geography (Hons).
2) To construct a separate building for Science Subjects.
3) To organize National Level Seminars.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ICT usage by faculties (draft)
Environmental awareness (draft)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Plastic free zone
- Recycling of plastic wastes
- Celebrating Environmental day to bring about awareness among the student and staff community

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

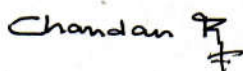
At the end of the academic year each department has done swot analysis and identified the strength, opportunities, weakness and challenges of the department.

8. Plans of institution for next year

- 1) To start Research Project.
- 2) To introduce general courses in Zoology, Botany & Geography

Name : **CHANDAN ROY**

Name : **DR. PIJUSH KUMAR DAS**



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
