

KALIYAGANJ COLLEGE

P.O. - Kaliyaganj, Dist.-Uttar Dinajpur, West Bengal, PIN-733129

Ph. : (03523)-258030, Fax (03523)-258030

www.kaliaganjcollege.ac.in, Email : kaliyaganjcollege@rediffmail.com

Part – A

I. Details of the Institution

1.1 Name of the Institution

KALIYAGANJ COLLEGE

1.2 Address Line 1

P.O. - Kaliyaganj

Address Line 2

District : Uttar Dinajpur

City/Town

Kaliyaganj

State

West Bengal

Pin Code

733129

Institution e-mail address

kaliyaganjcollege@rediffmail.com

Contact Nos.

(03523)-258030 / 258100

Name of the Head of the Institution:

DR. PIJUSH KUMAR DAS

Tel. No. with STD Code:

(03523)-258030

Mobile:

9434305624

Name of the IQAC Co-ordinator:

CHANDAN ROY

Mobile:

9932395130

IQAC e-mail address:

kaliyaganjcollegeiqac@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOXX13421

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

March 31, 2007 / 350

1.5 Website address:

www.kaliyaganjcollege.ac.in

Web-link of the AQAR:

www.kaliyaganjcollege.ac.in/aqar 2011-2012.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.40	2007	2007-2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/08/2007

1.8 AQAR for the year

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-2012 submitted to NAAC on 19/12/2015 (DD/MM/YYYY)
- ii. AQAR 2012-2013 submitted to NAAC on 19/12/2015 (DD/MM/YYYY)
- iii. AQAR 2013-2014 submitted to NAAC on 19/12/2015 (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF GOUR BANGA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UNIVERSITY

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

06

2.11 No. of meetings with various stakeholders:

No.

06

Faculty

02

Non-Teaching Staff

01

Students

Alumni

01

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC was involved in organising seminars and conferences where eminent people were invited to deliver lectures

As there were shortage of permanent faculty, guest faculty were engaged

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) To implement online admission	Online admission was introduced successfully
2) Plans for organising seminars/conferences	Seminars were organised successfully
3) Recommends purchases like equipments, computers, etc for the development of the infrastructure of college	Purchased subject to the availability of fund.

*Academic Calendar of the year 2014-2015 is added as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes

Management System

Any other

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16	NIL	01	-
PG Diploma				
Advanced Diploma	-	-	-	01
Diploma	01	NIL	NIL	NIL
Certificate				
Others				
Total	17	NIL	01	01
Interdisciplinary	05	NIL	NIL	NIL
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options ✓

**[Botany, Zoology & Education have been
Introduced in B.Sc./B.A (Gen) from 2012-13]**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No scope. Governed by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	13	2		4 + 1 (Principal)

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	16	-	-	8	-	8	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

8 guest teachers

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	10	
Presented papers	01	08	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Some departments have the practice of arranging for group discussions, quiz etc in class.
- Faculties are also encouraged to use teaching aids like projectors, PPT's etc for teaching
- Faculties also encourage the students to participate in seminars and conferences conducted in other colleges.
- Focus on student centric teaching-learning methods.

2.7 Total No. of actual teaching days during this academic year 212 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
1) B.Com. (Hons)	12					33.33%
2) Hindi (Hons.)	08					100.00%
3) Bengali (Hons.)	53					75.47%
4) English (Hons.)	70					62.86%
5) History (Hons.)	69					50.72%
6) Sanskrit (Hons.)	18					72.22%
7) Pol. Sc. (Hons.)	38					65.79%
8) Philosophy (Hons)	54					55.56%
9) Economics (Hons.)	-					-
10) Physics (Hons.)	09					66.67%
11) Chemistry (Hons.)	15					86.67%
12) Mathematics (Hons.)	28					64.29%
13) Comp. Science (Hons.)	-					-
14) B.A. (Gen)	850					67.65%

15) B.Sc.(Gen)	09				77.78%
16) B.Com (Gen)	06				66.67%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC monitors the overall process of quality management in teaching learning. It calls for an meeting for structuring the annual session plan. It encourages the faculties to make use of ICT for teaching and curriculum delivery. Faculty members are motivated to attend seminars and conferences to broaden their knowledge on trends in teaching learning and also on latest techniques to be used for the same.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	11	-	07
Technical Staff	06	01	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has set up a research committee that encourages the faculties to take up major and minor research projects.

3.2 Details regarding major projects

Not Applicable

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01 + 02	
Outlay in Rs. Lakhs		1.22	2.40	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	09	
Non-Peer Review Journals			
e-Journals	01	16	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014-16	UGC	2.40	1.75
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT scheme
 INSPIRE CE other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-				
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other (state)

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/

recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS: Nil

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="10"/>	NSS	<input type="text" value="17"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i. NSS Unit of Kaliyaganj College observed International Literacy Day on 8th September, 2014. On that day the NSS Volunteers visited villages and organized dialogues and discussions on the 'importance of literacy'.
- ii. NSS Unit of Kaliyaganj College observed National Integration Day on 19th November, 2014. In that day, NSS volunteers organized a seminar on the theme 'secularism, anti-communalism and non-violence'.
- iii. The NSS Unit of Kaliyaganj College observed 'WORLD AIDS DAY' on 1st December, 2014. On that day the NSS Volunteers organized awareness programme with college and school going students regarding the 'HIV / AIDS and preventive measures thereof'. The NSS volunteers also spread this message by organizing lectures, public discussion, rallies in the college and near by villages. They also organized poster competitions and exhibitions on this topic.
- iv. NSS Unit of Kaliyaganj College observed 'National Youth Day' (Birth day of Swami Vivekananda) on 12th January, 2015. NSS Volunteers organized a debate competition on the topic 'role of Youth in the contemporary situations with particular reference to character building'.
- v. The NSS Unit observed "World Environment Day" on 5th June, 2015 in college premises. On that day volunteers organized programmes on 'Tree Plantation', 'Mass awareness about global warming', 'Green house affect', 'Ozone depletions', soil, water, 'air pollutions' etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.31 Acres	NIL	NA	12.31 Acres
Class rooms	19	02	State Govt. Grant & College	21
Laboratories	10	NIL	NA	10
Seminar Halls	03	01	State Govt. Grant & College	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	NIL	NIL	NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2.79	UGC Grant & College	2.79
Others (generator)	-	NIL	NIL	NIL

4.2 Computerization of administration and library

Administration is totally computerized and Library computerization is under process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19419	3010794	1452	325248	20871	3336042
Reference Books	1225	204724	100	22680	1325	227404
e-Books						
Journals	115	49900	25	11000	135	60900
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others CCTV & overhead projector
Existing	17	01	01	01	01	05	16	14
Added	05	---	03 (with 3x6=18 Wi-Fi connections)	---	---	---	---	14
Total	22	01	04	01	01	05	16	28

4.5 Computer, Internet access, training to teachers & students and any other programme for technology upgradation (Networking, e-Governance etc.)

Networking

4.6 Amount spent on maintenance in lakhs :

i) ICT	3.76 lakhs
ii) Campus Infrastructure and facilities	20.03 lakhs
iii) Equipments	2.79 lakhs
iv) Others	-
Total :	26.58 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college NSS and NCC wings are monitored by the IQAC and they are also involved in organising activities and programmes through these wings.

Activities that bring about awareness in both the students and the surrounding community is conducted.

5.2 Efforts made by the institution for tracking the progression

As of now there is no formal mechanism to track the student progression. However the faculties of respective departments do know details about student progression of some of the alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4660			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
2331	50.02%

No	%
2329	49.98%

MenWomen

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2760	2480	99	179	-	5518	1954	2254	70	382	06	4660

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The UGC sponsored Programmes i.e. Coaching Classes for Entry in Service has helped the students in career guidance. The Career Education Care gives free counselling to the job aspired students, which rises employability.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

54

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Organised twice a year

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	501	200400
Financial support from government	3393	19373000
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: One regarding boys' hostel

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Eradicate the ignorance of surrounding disadvantaged classes with predominantly rural background.

Mission : To promote knowledge by salutations, by counter questioning and through rendering services.

6.2 Does the Institution has a management Information System

Yes, the college has an MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the curriculum provided by the affiliating University and therefore there is not much of a scope for curriculum development.

6.3.2 Teaching and Learning

Meeting is held at the beginning of the session for allocating the syllabus to the respective faculties in each department.

The faculties are encouraged to make use of ICT in teaching learning like presentation, videos, charts etc.

The faculties are also encouraged to take part in seminars and conferences conducted in other colleges. This will help them to know about various techniques and trends in teaching learning.

Internet facilities are provided to the faculties in the college which they can make use of to collect course materials for teaching various subjects.

6.3.3 Examination and Evaluation

The departments conduct various tests at periodic intervals. The test sheets are shown to the students to help them to understand the areas that they need improvement in.

Mid term tests are also conducted for the students to help them prepare better for the University final examinations.

6.3.4 Research and Development

The college has a research committee that encourages faculties to take up major and minor research projects.

There is provision for leave for faculties taking up research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a library committee that takes care of the needs in the library and also its smooth functioning.

All books are catalogued.

The new arrivals are put up as a list in the library notice board for ease of students.

6.3.6 Human Resource Management

The teachers council takes care of issues related to teaching and the non teaching staff.

The college also has a student union that takes care issues related to students.

At the apex there is the GB that takes care of the overall needs of the total human resource in the college.

Feedback is also collected from all the stakeholders for making the institutional process better.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited as per Government rules and regulations

The College Service Commission recommends faculty members and the College Governing Body recruits.

For staff recruitment the vacancies are published in the local news-papers and also in the college website. Names are also received from Dist. Employment Exchange.

6.3.8 Industry Interaction / Collaboration

No such collaborations as of now.

6.3.9 Admission of Students

The news of student admission is given in the local news-paper, college website etc.

The admission is completely transparent and all the Govt rules for number of seats to be kept aside for different sections of the society is being followed.

6.4 Welfare schemes for

Teaching	PRSS, SSS
Non teaching	Puja Advance, PRSS, SSS
Students	Student Health Home Scheme

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Academic Sub-Committee of the college
Administrative	Yes	College Management		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University of Gour Banga has reformed the Examination system from Home University to Away Centre since 2013-2014.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association help the college students in Career Counselling and Coaching Classes for Entry in Service through providing their expertise. Some of them who are from University often take classes to the UG

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association is also supportive about raising the percentage of attendance of the students in the classes.

6.13 Development programmes for support staff

Office staff are provided with technical support in 'Office management' which includes computer support as well as e-commerce.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Recycling of plastics
Plastic free zone
Planting of saplings is being done

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Water harvesting model has been constructed in the college with the help of IESWM, Department, Govt. Of West Bengal.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) To open Gymnasium
- 2) To conduct more research projects
- 3) To make the campus Digital.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Decentralisation Of admission works (draft)
Environmental awareness (draft)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Plastic free zone
- Recycling of plastic wastes
- Celebrating Environmental day to bring about awareness among the student and staff community

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

At the end of the academic year each department has done swot analysis and identified the strength, opportunities, weakness and challenges of the department.

8. Plans of institution for next year

Plans needs to be filled in one year certification course in Photography, Communicative English, Journalism, Computer Languages and Community Health & Environment be opened from 2015-16.

Name : **CHANDAN ROY**

Name : **DR. PIJUSH KUMAR DAS**



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
